Initial setup of the CESeasy motor cylinder

How to create a lock owner account

1. Scratch off the concealing surface over the code on the registration card which has been delivered together with the CESeasy motor cylinder.

2. Log onto www.myceseasy.eu, and click on "Register".

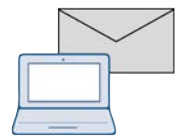3. **Enter the registration code and further data.**

When entering the registration code, please note the following:

O	=	Uppercase letter O
0	=	The number "zero"
I	=	Uppercase letter i
l	=	Lowercase letter L
1	=	The number "one"

4. **Click on "Continue".**

ℹ "Continue" will only appear if you consent to the privacy statement.

5. **You will receive an email from noreply@myceseasy.eu at the email address stated. In this email, click on "Confirm".**

ℹ If you do not receive an email, check your spam folder and whether you have entered the correct email address during registration.

6. **After confirmation of your email address, log onto www.myceseasy.eu.**
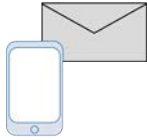
How to issue keys

7. **In the tab "My keys" click on "Issue" next to one of the five keys listed.**

8. Enter the name and email address of the person who is to receive the key, and click on "Ok". In this example it is you who will receive the key.

ⓘ It must be possible to check the indicated email address using a smartphone.

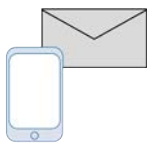9. You will receive an email from noreply@myceseasy.eu at the email address stated. Check this email on your smartphone.

10. The email contains a link to the CESeasy app (displayed as Apple Appstore or Google Playstore logo). Click on the logo, and download the CESeasy app.

ⓘ If the apps asks for Bluetooth and location sharing, enable the authorisations.
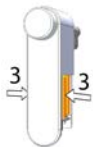
11. Once again open the email on your smartphone and click on the linked code next to "Add key" at the bottom of the email.

12. You will be asked whether you want to open the link in the app. Please confirm. This will add the key to the app.

How to open or close a lock

13. Place the six batteries into the CESeasy motor cylinder.

14. Please go near the motor cylinder and open the CESeasy app.

15. The key for the motor cylinder will be shown under "Locks". Click on "Open" or "Close".

This step will complete the initial setup.

For further information, please refer to the respective manuals:

Motor cylinder	Remote control	Web platform	How to use the app